

HULBERT PUBLIC SCHOOLS

Emergency Operations Plan

RILEY BOATWRIGHT ACT LAW ANNEX

HOME OF the RIDERS!



RILEY BOATWRIGHT ACT

The following information is taken from [SB 1198, 2020 under 70 O.S. § 27-104](#)
SUBJECT: Creating the Riley Boatwright Act

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA: SECTION 1. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 27-104 of Title 70, unless there is created a duplication in numbering, reads as follows:

- A. This act shall be known and may be cited as the “Riley Boatwright Act”.
- B. Prior to the beginning of the 2020-2021 school year, each school district board of education shall coordinate with the emergency medical services provider that serves the area in which the school district is located to develop a plan for the provision ENR. S. B. NO. 1198 Page 2 of emergency medical services at athletic events or activities held at school district facilities.**
- C. The plan developed pursuant to subsection B of this section shall be reviewed and updated annually as appropriate and placed on file with the school district and the emergency medical services provider. SECTION 2. This act shall become effective July 1, 2020.**

Hulbert Public Schools

RILEY BOATWRIGHT ACT COMPLIANCE

Hulbert Public Schools has developed a plan for emergencies at *all* school events. The district has collaborated with Julie Jordan, BSN RN with Northeastern Health System on September 3, 2020. The district has reviewed and updated the information of new EMR and personnel on August 22, 2023.

Introduction

Emergency situations may arise at any time during athletic events. Immediate action is necessary to provide the best possible care for participants. Having an established plan reduces confusion, provides for a more expedient response, and ultimately promotes the best outcomes for students and their families.

Components of a Plan

1. Emergency - What constitutes an Emergency?
2. Personnel - Who will be involved and What is their role?
3. Communication - Calling 911: Who and When?
4. Venue Specific - Where to go and How to get in.

Emergency

An emergency is the need for emergency medical services to provide evaluation and/or transportation of an athlete. It is important to provide coordination between school staff to provide the most effective response. While it is impossible to anticipate every situation which might occur, staff should always err on the side of student safety. Situations where 911 should *always* be called are when an athlete:

- is not breathing
- has lost consciousness
- has a suspected neck or back injury
- has an open fracture (bone through the skin)
- has severe heat exhaustion or heat stroke
- has severe bleeding that cannot be stopped
- has any condition which staff feel is a concern and beyond their ability to treat

Personnel

There are two aspects to the personnel component. The Chain of Command and the Medical Responders. While a school administrator may be in command of the situation, coaches may be the

staff rendering care to the athlete. Those in the chain of command should always give due regard to the information received from those Medical Responders rendering care.

The determination of an emergency and the initial activation of this plan should always occur from someone who is with the athlete. While duties may be designated which occur away from the immediate emergency once the plan has been activated, the initial call should come from someone who is *with* the injured athlete.

The Chain of Command for Athletic Medical Emergencies for Hulbert Public Schools is:

- Athletic Director
- Administrator
- Head Coach
- Assistant Coach
- Other Athletes

While chain of command may differ for other aspects of the school response such as public information, this is specific to decisions made for the medical response and the medical well-being of the athlete. To avoid confusion there must be a designated individual in charge to make decisions about the care the athlete receives.

Communication

Communication is essential for a prompt response during emergencies. Staff and EMS providers must work together to provide the best emergency response capability possible for athletes. Once the decision has been made to call for EMS a *specific individual* should be told to call 911. This is a cornerstone of ensuring an action takes place. The statement, "Someone call 911," may leave room for the thought that someone else is already doing it. By the person making the decision to call 911 giving the instructions to a specific individual, this ensures the call takes place immediately.

Whenever possible the individual calling 911 should be both familiar with the venue specific emergency plan and with the patient. Having someone familiar with the venue specific plan allows for them to relay accurate access instructions to the dispatcher and having the caller with the injured athlete allows the most accurate information to be relayed to the dispatcher.

EMS dispatchers should all be trained in Emergency Medical Dispatch (EMD) protocols, in certain situations they may also be able to give the caller lifesaving instructions. Discuss these protocols with your local EMS service.

There should always be a staff member present at all events which has a copy of the emergency contact list for each student.

Venue Specific Plans

Hulbert High Schools *Athletic/Activities Medical Emergency Plan* *High School Football Field*

(football games/practice/homecoming/activities)

316 Rider Lane

Hulbert, OK 74441

Medical Administrator: Melissa Lamons

Emergency Personnel: Athletic Director, On Duty Administrator, Coaches

Emergency Communication: Cell phones. A landline phone is in the Principal's Office in the High School Building located directly East of the football field.

Location of AEDs: concession, high school office, cafeteria

1. Concession, just North of the field.
2. Entrance to HS building, home side 50-yard line, office to the left.
3. Cafeteria, East of HS building, entrance on West side.

Emergency Instructions:

1. Establish scene safety and provide immediate care for injured athlete/person
2. Activate Emergency Medical Services (EMS)
 - a) Dial 911
 - b) Give a phone number and address of location: 316 Rider Lane, Hulbert, OK
 - c) Give a brief description of the injury/condition
 - d) Provide specific access instructions: "From Rider Lane, travel South three (3) blocks and turn West onto Hwy 80, travel 500 ft, turn right into the Parking lot to access Rider Field from the South end."
 - e) Follow any other instructions from the Emergency Medical Dispatcher
4. Direct specific individuals to meet and direct EMS, unlock doors, open gates, etc.
5. Continue providing care to athlete to highest level possible.
6. Contact Parent/Emergency Contact
7. Contact Administration

Emergency Phone Numbers

Hulbert Police Department (918) 998-6070	EMS – Emergency 911	EMR-Responder (918) 822-0077 (918) 708-5756
Hulbert Volunteer Fire Department 911	Athletic Directors (918) 616-3808	School Resource Office (918) 998-6070
Principal (918) 852-4394	Head Coach (918) 207-7850	Superintendent (918) 931-8883

Rider Gym

(basketball games/practice; volleyball games/practice; activities)

316 Rider Lane

Hulbert, OK 74441

Medical Administrator: Melissa Lamons

Emergency Personnel: Athletic Director, On Duty Administrator, Coaches

Emergency Communication: Cell phones. Landline phones are in the main office of the gym.

Location of AEDs:

1. Concession

Emergency Instructions:

1. Establish scene safety and provide immediate care for injured athlete/person
2. Activate Emergency Medical Services (EMS)
 - a) Dial 911
 - b) Give a phone number and address of location: 316 Rider Lane, Hulbert, OK
 - c) Give a brief description of the injury/condition
 - d) Provide specific access instructions: "From Rider Lane, turn West onto Hwy 80, travel 500 ft, turn right into the Faculty Parking lot to access Rider Field from the South end."
 - e) Follow any other instructions from the Emergency Medical Dispatcher
3. Direct specific individuals to meet and direct EMS, unlock doors, open gates, etc.
4. Continue providing care to athlete to highest level possible.
5. Contact Parent/Emergency Contact
6. Contact Administration

Emergency Phone Numbers

<i>Hulbert Police Department</i> <i>(918) 918-6070</i>	<i>EMS – Emergency</i> <i>911</i>	<i>EMR– Non-Emergency</i> <i>(918) 708-5756</i> <i>(918) 822-0077</i>
<i>Hulbert Fire Department</i> <i>911</i>	<i>Athletic Directors</i> <i>(918) 616-3808</i>	<i>School Resource Office</i> <i>(918) 998-6070</i>
<i>Principal</i> <i>(918-852-4394)</i>	<i>Head Coach</i> <i>(918) 616-3808 boys</i> <i>(918) 931-5722 girls</i>	<i>Superintendent</i> <i>(918) 931-8883</i>

Rider Softball/Baseball Fields/Track

(softball games/practice; baseball games/practice; track field; activities)

316 Rider Lane
Hulbert, OK 74441

Medical Administrator: Melissa Lamons

Emergency Personnel: Athletic Director, On Duty Administrator, Coaches

Emergency Communication: Cell phones.

Location of AEDs:

1. Concession

Emergency Instructions:

1. Establish scene safety and provide immediate care for injured athlete/person
2. Activate Emergency Medical Services (EMS)
 - a) Dial 911
 - b) Give a phone number and address of location: 316 Rider Lane, Hulbert, OK
 - c) Give a brief description of the injury/condition
 - d) Provide specific access instructions: "From Rider Lane, turn West onto College Ave, travel 1,500 ft, turn right into the Faculty Parking lot to access Rider Softball/Baseball/Track Fields from the East end."
 - e) Follow any other instructions from the Emergency Medical Dispatcher
3. Direct specific individuals to meet and direct EMS, unlock doors, open gates, etc.
4. Continue providing care to athlete to highest level possible.
5. Contact Parent/Emergency Contact
6. Contact Administration

Emergency Phone Numbers

Hulbert Police Department (918) 998-6070	EMS – Emergency 911	EMR– Non-Emergency (918) 708-5756 (918) 822-0077
Hulbert Fire Department 911	Athletic Directors (918) 616-3808	School Resource Office (918) 998-6070
Principal (918-852-4394)	Head Coach (918) 616-3808 boys track (918) 616-6528 girls track (918) 457-7636 girls sb (918) 772-7937 boys bb	Superintendent (918) 931-8883

Hulbert Auditorium
(Extra-curricular activities)
316 Rider Lane
Hulbert, OK 74441

Medical Administrator: Melissa Lamons

Emergency Personnel: On Duty Administrator

Emergency Communication: Cell phones, Land lines in the office.

Location of AEDs:

1. Kitchen

Emergency Instructions:

1. Establish scene safety and provide immediate care for injured athlete/person
2. Activate Emergency Medical Services (EMS)
 - a) Dial 911
 - b) Give a phone number and address of location: 316 Rider Lane, Hulbert, OK
 - c) Give a brief description of the injury/condition
 - d) Provide specific access instructions: "From Rider Lane, travel South 2,000 ft, turn right into the Parking lot to access Hulbert Auditorium from the East."
 - e) Follow any other instructions from the Emergency Medical Dispatcher
3. Direct specific individuals to meet and direct EMS, unlock doors, open gates, etc.
4. Continue providing care to athlete to highest level possible.
5. Contact Parent/Emergency Contact
6. Contact Administration

Emergency Phone Numbers

Hulbert Police Department (918) 998-6070	EMS – Emergency 911	EMR– Non-Emergency (918) 708-5756 (918) 822-0077
Hulbert Fire Department 911		School Resource Office (918) 998-6070
Principal HSMS (918-852-4394)	Principal Elementary (918) 351-3406	Superintendent (918) 931-8883

Hulbert Elementary
(After School Activities/Parent-Teacher Conferences)
316 Rider Lane
Hulbert, OK 74441

Medical Administrator: Taf Morphis or Melissa Lamons

Emergency Personnel: On Duty Administrator

Emergency Communication: Cell phones, Land lines in the office.

Location of AEDs:

1. Principal's Office

Emergency Instructions:

1. Establish scene safety and provide immediate care for injured student/person.
2. Activate Emergency Medical Services (EMS)
 - a) Dial 911
 - b) Give a phone number and address of location: 316 Rider Lane, Hulbert, OK
 - c) Give a brief description of the injury/condition
 - d) Provide specific access instructions: "From Rider Lane, travel 2,000 ft, turn left into the Parking lot to access Hulbert Elementary from the North."
 - e) Follow any other instructions from the Emergency Medical Dispatcher
3. Direct specific individuals to meet and direct EMS, unlock doors, open gates, etc.
4. Continue providing care to student/person to highest level possible.
5. Contact Parent/Emergency Contact
6. Contact Administration

Emergency Phone Numbers

Hulbert Police Department (918) 998-6070	EMS – Emergency 911	EMR– Non-Emergency (918) 708-5756
Hulbert Fire Department 911	School Nurse (918) 822-0077	School Resource Office (918) 998-6070
Principal HS/MS (918-852-4394)	Principal Elementary (918) 351-3406	Superintendent (918) 931-8883

Hulbert Middle School/High School
(After School Activities/Parent-Teacher Conferences)
316 Rider Lane
Hulbert, OK 74441

Medical Administrator: Lakisha Blandon or Melissa Lamons

Emergency Personnel: On Duty Administrator

Emergency Communication: Cell phones, Land lines in the office.

Location of AEDs:

1. Principal's Office

Emergency Instructions:

1. Establish scene safety and provide immediate care for injured student/person.
2. Activate Emergency Medical Services (EMS)
 - a) Dial 911
 - b) Give a phone number and address of location: 316 Rider Lane, Hulbert, OK
 - c) Give a brief description of the injury/condition
 - d) Provide specific access instructions: "From Rider Lane, travel 2,000 ft, turn right into the Parking lot to access Hulbert Middle School/High School from the North."
 - e) Follow any other instructions from the Emergency Medical Dispatcher
3. Direct specific individuals to meet and direct EMS, unlock doors, open gates, etc.
4. Continue providing care to student/person to highest level possible.
5. Contact Parent/Emergency Contact
6. Contact Administration

Emergency Phone Numbers

Hulbert Police Department (918) 998-6070	EMS – Emergency 911	EMR– Non-Emergency (918) 708-5756
Hulbert Fire Department 911	School Nurse (918) 822-0077	School Resource Office (918) 998-6070
Principal HS/MS (918-852-4394)	Principal Elementary (918) 351-3406	Superintendent (918) 931-8883